ACTON HOUSING AUTHORITY BOARD OF COMMISSIONERS MEETING 68 WINDSOR AVENUE, ACTON MA 01720 MINUTES MARCH 14, 2006

Present:

Bernice Baran, Ken Sghia-Hughes, Jean Schoch, Dennis Sullivan and

Robert Whittlesey

Also Present: Kelley Cronin

Mr. Whittlesey called the meeting to order at 7:35 PM.

1. Mr. Sghia-Hughes made a motion which was seconded by Ms. Baran and voted in the affirmative to:

Approve the Minutes of the Meeting of February 28, 2006

- 2. Executive Director's Report
 Ms. Cronin updated the Board on what is needed to convert tenant based vouchers
 to project based. She also updated the Board on resident issues and recent
 condominium association meetings.
- 3. Old Business
 Mr. Sghia-Hughes gave the Board an update on what housing projects were going to be presented for funding by the CPC at the Annual Town Meeting. Mr.
 Whittlesey gave the Board an update on the ACHC projects on Willow/Central and the Towne Building. Discussed the condominium units at Pillar House.
- 4. New Business

Discussed the need to have a computer based information system. Ms. Cronin presented pricing from two separate software programs designed for Housing Authorities. The Board asked Ms. Cronin to find out what other HA's are using. Ms. Cronin let the Board know she is getting quotes to replace two flat roofs at Eliot House. Discussed tenant damage to grounds.

Mr. Whittlesey made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

Write off the debt of Donna Crutchfield, a tenant in 2004, who owes the AHA \$50.

Mr. Whittlesey adjourned the meeting at 9:15pm

Respectfully submitted,

Kelley A. Cronin,
Executive Director